

VANDERBILT UNIVERSITY

General Ledger Sub-System Interface Matrix

Purpose: This matrix summarizes each of the 21 sub-systems which interface to the general ledger. The last three columns indicate whether or not the control totals for that interface can be compared between the sub-system and general ledger.

#	Sub System	Area	Frequency	*Manual/Auto	JEID and Description	Contact	** Control totals that can be compared to the GL		
							Debits	Credits	# of lines
1	AIM	Plant Ops.	Monthly (2nd or 3rd working day)	Auto	MPAC1 - Univ. Work Order	Richard Warf 3-3354	Yes	Yes	Yes
2	Four Rivers	Hospital Work Order	Monthly (2nd or 3rd working day)	Auto	SWO - Hospital Work Order	Don Hayes 2-6168	Yes	Yes	Yes
3	People Soft - Student Financials	Student Accounts	Monthly (last business day of month)	Auto	SAR01 - Student Accounts Receivable	Jean Lindsey 2-4091	Yes	Yes	Yes
4	Pinnacle	Telecommunications	Monthly (1st of month for long distance, 2nd working day for other)	Auto	SVB - Telecom Equipment & JE's Monthly SVC - Local Service Circuit - Telecom Monthly SVD - Telecom Labor Charges Monthly SVE - Phone Equipment (local) Monthly SVG - Calling Cards Telecom Monthly SVI - AT&T 800 Monthly SVL - V-Net Long Distance Monthly SVN - AT&T Long Distance Charge Monthly SVS - AT&T Local Charge Monthly SVT - Cellular Phone Service Monthly SVV - Voice Mail Monthly SVW - Switch (ATT item charges) Monthly	Glenn Pitts 3-5375	Yes	Yes	Yes
5	PeopleSoft - HR	Payroll	Weekly (Mondays and 1st day of month)	Auto	A88B0 - 8/80 Employees Schedule B AAM10 - Academic Monthly Accrual AHBB0 - VHCS Biweekly B AMB00 - Medical Biweekly B AUBA - University Biweekly A AUWU0 - University Weekly AVTS - Vanderbilt Temporary Services O88B0 - 8/80 Employees Schedule B OAM10 - Academic Monthly Off-cycle OCM10 - CHS Monthly OCWU0 - Casual Weekly (Voucher) OHBB0 - VHCS Biweekly B OHM10 - VHCS Biweekly B OMB00 - Medical Biweekly B OMM10 - Medical Monthly 1 OSFS0 - Service Free Stipends OTEN0 - 1042 Non-Employee Payments OUBA0 - University Biweekly A	Misty Miller 2-7621	Yes	Yes	Yes

#	Sub System	Area	Frequency	*Manual/Auto	JEID and Description	Contact	** Control totals that can be compared to the GL		
							Debits	Credits	# of lines
					OUM10 – University Monthly 1 OUMC0 – University Monthly Confidential OUWU0 – University Weekly OVTS0 - Vanderbilt Temporary Services P88B0 – 8/80 Employees Schedule B PAM10 – Academic Monthly Payroll PCWU0 – Casual Weekly (Voucher) PHBB0 – VHCS Biweekly B PHM10 – VHCS Monthly 1 PMBB0 – Medical Biweekly B PMM10 – Medical Monthly 1 PSFS0 – Service Free Stipends PTENO – 1042 Non-Employee Payments PUBA0 – University Biweekly A PUM10 – University Monthly 1 PUMC0 – University Monthly Confid PUWU0 – University Weekly PVTS0 - Vanderbilt Temporary Services				
6	PeopleSoft - HR	Payroll	Monthly (1st working day)	Auto	VMB - Direct Benefits Billing Accounts Receivable	Misty Miller 2-7621	Yes	Yes	Yes
7	MEDIPAC	Hospital Billing	Daily	Manual	NCS - Census Stat NHC - Hospital Cash & Adj. NHR - Hospital Revenue NHS - Hospital Statistical NPC - VPP Cash & Adj. NSC - PHV Medipac Entries	Debbie Johnson 2-7351	Yes	Yes	Yes
8	EPIC	General and Physician Billing	Monthly (2 parts - 1st working day and 3rd working day)	Auto	NEG - EPIC VMG NEP - VMG Collections	Debbie Johnson 2-7351	Yes Yes	Yes Yes	Yes Yes
9	PeopleSoft - Student Financials (Cashier)	Cashier's Office	Daily	Auto	SCA - Cashiering	Pam Canady 2-4092	Yes	Yes	Yes
10	Dex Imaging Mail Management System (MMS)	Post Office	Daily	Manual	VPO - Vanderbilt Post Office	Mickey Anglea 2-2934	Yes	Yes	Yes
11	IronData/Accuship	Procurement and Disbursement Services	Weekly	Auto	APSHP - Accuship FedEx & UPS Electronic Billing	Keith Cribbs 3-2579	Yes	Yes	Yes
12	PeopleSoft - APPO	Encumbrance	Monthly (4th working day)	Auto	Does not create a JE. Instead performs amount maintenance.	Jim McCarthy 3-1353	N/A	N/A	N/A
13	Unit Accounting System (UAS)	Provost Office (Endowment)	Monthly	Auto	END - Endowment Income Distribution	Grady Cannon 2-4581	Yes	Yes	Yes

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							Debits	Credits	# of lines
14	PeopleSoft - APPO	Procurement and Disbursement Services	Daily	Auto	AP - Accounts Payable CA - Cash Disbursements MD - Medical Demand Checks UD - University Demand Checks	Keith Cribbs 3-2579	Yes	Yes	Yes
15	Advance	Development & Alumni Relations	Daily	Auto	DA - Dev. & Alumni Gifts	Pam Burton 3-0464	Yes	Yes	Yes
16	US Bank	Payment Cards	Monthly (1st working day)	Auto	PCARD – Procurement Card (US Bank)	Deb Jamerson 2-4985	Yes	Yes	Yes
17	ePac	HR Processing	Daily	Auto	E0 thru E9 - Retroactive Payroll Allocations	Misty Miller 2-7621	Yes	Yes	Yes
18	Hyperion Reporting	VUMC Finance	Daily (as needed)	Auto	AH - Medical Auxiliaries Prior Period Entry HH - Hospital Prior Period Entry MH - SOM/SON Prior Period Entry	Debbie Johnson 2-7351	Yes	Yes	Yes
19	Vanderbilt Budgeting System	Budgeting	Weekly (Wednesdays)	Auto	Does not create JE. Instead performs center, account, amount maintenance.	Michael Pons 2-2847 Ausra Speer 2-7896	N/A	N/A	N/A
20	Concur	Travel and Payment Cards	Daily	Auto	UER-Concur Expense Reporting	Keith Cribbs 3-2579	No	No	No
21	Comdata	Patient Refunds	Monthly	Auto	APPTR - Patient Refund	Tony Grayson 3-3429	No	No	No

* If manual, the sub-system must manually be interfaced to the general ledger by an operator. If auto, the sub-system interfaces to the GL without any operator involvement.

** Not all sub-systems are capable of generating these control totals. For those with a "no" listed, alternate controls have been developed and documented by those application owners, e.g. monthly balance reconciliations to the GL.

Trustee: Relative to ongoing review for continued applicability and/or updating, the trustee for this policy is Jana Blick.

Last Revised: Janaury 2015