

July 2023 Closing		
Date	Day	Action
Jul 31	Monday	Payables Close
Aug 01	Tuesday	Journal entry and interface processing Assets Close
Aug 02	Wednesday	Journal entry and interface processing PPM Close
Aug 03	Thursday	Journal entry and interface processing Receivables Close (4:00 PM)
Aug 04	Friday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Aug 07	Monday	Intercompany Close GL Close

August 2023 Closing		
Date	Day	Action
Aug 31	Thursday	Payables Close
Sep 01	Friday	Journal entry and interface processing Assets Close
Sep 05	Tuesday	Journal entry and interface processing PPM Close
Sep 06	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Sep 07	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Sep 08	Friday	Intercompany Close GL Close

September 2023 Closing		
Date	Day	Action
Sep 30	Saturday	Payables Close
Oct 02	Monday	Journal entry and interface processing Assets Close
Oct 03	Tuesday	Journal entry and interface processing PPM Close
Oct 04	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)

Oct 05	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Oct 06	Friday	Intercompany Close GL Close

October 2023 Closing		
Date	Day	Action
Oct 31	Tuesday	Payables Close
Nov 01	Wednesday	Journal entry and interface processing Assets Close
Nov 02	Thursday	Journal entry and interface processing PPM Close
Nov 03	Friday	Journal entry and interface processing Receivables Close (4:00 PM)
Nov 06	Monday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Nov 07	Tuesday	Intercompany Close GL Close

November 2023 Closing		
Date	Day	Action
Nov 30	Thursday	Payables Close
Dec 01	Friday	Journal entry and interface processing Assets Close
Dec 04	Monday	Journal entry and interface processing PPM Close
Dec 05	Tuesday	Journal entry and interface processing Receivables Close (4:00 PM)
Dec 06	Wednesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Dec 07	Thursday	Intercompany Close GL Close

December 2023 Closing		
Date	Day	Action
Dec 31	Sunday	Payables Close
Jan 02	Tuesday	Journal entry and interface processing Assets Close

Jan 03	Wednesday	Journal entry and interface processing PPM Close
Jan 04	Thursday	Journal entry and interface processing Receivables Close (4:00 PM)
Jan 05	Friday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Jan 08	Monday	Intercompany Close GL Close

January 2024 Closing		
Date	Day	Action
Jan 31	Wednesday	Payables Close
Feb 01	Thursday	Journal entry and interface processing Assets Close
Feb 02	Friday	Journal entry and interface processing PPM Close
Feb 05	Monday	Journal entry and interface processing Receivables Close (4:00 PM)
Feb 06	Tuesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Feb 07	Wednesday	Intercompany Close GL Close

February 2024 Closing		
Date	Day	Action
Feb 29	Thursday	Payables Close
Mar 01	Friday	Journal entry and interface processing Assets Close
Mar 04	Monday	Journal entry and interface processing PPM Close
Mar 05	Tuesday	Journal entry and interface processing Receivables Close (4:00 PM)
Mar 06	Wednesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Mar 07	Thursday	Intercompany Close GL Close

March 2024 Closing		
Date	Day	Action
Mar 31	Sunday	Payables Close
Apr 01	Monday	Journal entry and interface processing Assets Close
Apr 02	Tuesday	Journal entry and interface processing PPM Close
Apr 03	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Apr 04	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Apr 05	Friday	Intercompany Close GL Close

April 2024 Closing		
Date	Day	Action
Apr 30	Tuesday	Payables Close
May 01	Wednesday	Journal entry and interface processing Assets Close
May 02	Thursday	Journal entry and interface processing PPM Close
May 03	Friday	Journal entry and interface processing Receivables Close (4:00 PM)
May 06	Monday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
May 07	Tuesday	Intercompany Close GL Close

May 2024 Closing		
Date	Day	Action
May 31	Friday	Payables Close
Jun 03	Monday	Journal entry and interface processing Assets Close

Vanderbilt University Finance
Monthly General Ledger Closing Schedule
Fiscal Year 2024

Jun 04	Tuesday	Journal entry and interface processing PPM Close
Jun 05	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Jun 06	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Jun 07	Friday	Intercompany Close GL Close