REPORT OF FACULTY APPOINTMENT – VANDERBILT UNIVERSITY

For more information and instructions see the Faculty Overview of the Faculty Section of the current Affirmative Action Plan.

1. Department _______________________________  School/Division ____________________

2. Position/Academic Rank  __________________________________________________________

3. Tenure _____________  Tenure Track _____________  Other ______________
______________________________________________________________________________

4. Full Status ___________  Full Status/Partial Load _________  Other _____________

5. Academic Year Appointment ____________  Fiscal Year Appointment ________________

6. Area of Specialization  __________________________________________________________
______________________________________________________________________________

7. New position or replacement?  ____________________________________________________

8. Anticipated starting date _________________________________________________________

9. Written job announcement/advertisement prepared ________________________ (Please attach)

10. Please list publication(s) in which position was advertised.
                                                                                      
                                                                                      
                                                                                      
                                                                                      
11. List any professional contacts or other sources used in recruitment.
                                                                                      
                                                                                      
                                                                                      
                                                                                      
12. What efforts were made to identify and recruit qualified minorities and women for this position? (This question must be answered where a goal exists in the School or College under the Affirmative Action Plan.)
                                                                                      
                                                                                      
                                                                                      
                                                                                      
                                                                                      
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<th>Not Identified</th>
<th>White Non-Hispanic</th>
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<th>Hispanic</th>
<th>Asian/Pacific Islander</th>
<th>American Indian/Alaskan Native</th>
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<tbody>
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<td>Number of applicants</td>
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<td>Number of applicants rejecting offer, if any</td>
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(M=Male)  (F=Female)

14. Name of applicant selected: _______________________________________________________

15. Is a complete file available within the department or school reflecting activity surrounding the recruitment and selection process for this appointment?

Yes __________  No __________

16. Recruitment and selection efforts for this position followed University Equal Employment/Affirmative Action policies including non-discrimination against people with disabilities.

17. Signature: ______________________________________  ____________________

(Department/Selection Committee Chairperson)  (Date)

18. To be completed by Dean: The above named applicant is/is not recommended for appointment.

Additional comments:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Dean