Login: Students will login to the Billing Portal via YES; Other Payers will login to the CASHNet Billing Portal though https://commerce.cashnet.com/VANDERBILTpay?LT=P

Step 1: Under the Vandy Plans section, click the enroll link for the payment plan of your choice.

Step 2: Enter the total amount of your payment plan. Use the payment calculator to help you determine your budget. Click “Continue”.
Step 3: Your payment plan schedule will display. Check the box that you have read the TILA disclosure and then click “Accept”.

Step 4: Enter your date of birth and a phone number. Then click “Continue”.

Step 5: Choose how you want to pay your enrollment fee and any payments that are due. If you sign up for a payment plan after any payment due date, then you will be “caught up” to the schedule by having to pay any missed installments.

Click “Continue”.
Step 6: Enter your credit card or electronic check information. Click “Continue”.

Step 7: Confirm your information for either credit card or check. Click “Submit Payment”.

Step 8: If you want to enroll in an automatic payment plan, choose how you would like to pay.
Step 9: Review your automatic payment plan information. Click “Submit”.

Result: You are now enrolled in a Vandy Installment Payment Plan. If you chose to enroll in an automatic payment plan, then you will see that information as well on Your Account page.